

# REPORT 191: BUSINESS STUDIES

## ● Educare N4-N6

ACCREDITATION NO: 06-QCTO/SDP170221-630

### MODULES

N4-N6

1. Day Care Personnel Devt N4
2. Educare Didactics N4-N6
3. Education N4
4. Child Health N4
5. Day Care Communication N5-N6
6. Education Psychologyn N5-N6
7. Day Care Management N6
8. Entrepreneurship & Bus Management N4



## ● Tourism N4-N6

ACCREDITATION NO: 06-QCTO/SDP230222-4677

### MODULES

N4-N6

1. Tourism Destination N4-N6
2. Travel Services N4-N6
3. Tourism Communication N4-N5
4. Travel Office Procedures N4-N6
5. Hotel Reception N6

## ● Management Assistant N4-N6

ACCREDITATION NO: 06-QCTO/SDP230220-4675

### MODULES

N4-N6

1. Office Practice N4-N6
2. Information Processing N4-N6
3. Communication N4-N5
4. Financial accounting N4
6. Entrepreneurship & BM N4-N6



## ● Human Resource Management N4-N6

ACCREDITATION NO: 06-QCTO/SDP170221-630

### MODULES

N4-N6

1. Entrepreneurship & BM N4-N5
2. Management communication N4
3. Computer practices N4
4. Personnel management N4
5. Personnel management N5-N6
6. Personnel training N5-N6
7. Labour relations N5-N6
8. Computer practice N4-N6



## ● Business Management N4-N6

ACCREDITATION NO: 06-QCTO/SDP160221-631

### MODULES

N4-N6

1. Management communication N4
2. Computer practices N4-N5
3. Financial accounting N4
4. Public Relations N5
5. Personnel Management N4
6. Marketing Communication N6
7. Sales Management N5
8. Labour Relations N5
9. Entrepreneurship & BM N4-N6



## ● Public Relations Management N4-N6

ACCREDITATION NO: 06-QCTO/SDP230222-4676

### MODULES

N4-N6

1. Public Administration N4-N6
2. Management Communication N4
3. Entrepreneurship & BM N4
5. Computer Practice N4-N6
6. Municipal Administration N5-N6
7. Public Finance N5-N6

## ● Medical Secretary N4-N6

ACCREDITATION NO: 06-QCTO/SDP230222-4674

### MODULES

N4-N6

1. Office Practice N4-N6
2. Information Processing N4-N6
3. Management Communication N4-N6
4. Medical Practice N4-N6



**BAKERSFIELD**  
**FET COLLEGE**

"Excellence in Education"

DHET Exam No: 099999 2931 (Klerksdorp Campus)

DHET Exam No: 099999 2940 (Mahikeng Campus)



higher education  
& training

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA



**SCHOLARSHIP  
&  
BURSARY  
AVAILABLE**

T&C's Apply

### KLERKSDORP CAMPUS

22 Boom Street, Klerksdorp Central  
Opposit Nedbank

**018 462 4848**

082 939 0487, 073 842 6565

### MAHIKENG CAMPUS

253 Robinson Street, Mahikeng  
Opposit Mahikeng Community Library

**018 464 1060**

082 939 0487, 072 102 7754

**SCAN**  
QR Code to Apply



info@bakersfieldfetcollege.co.za  
www.bakersfieldfetcollege.co.za

# SHORT COURSES

## ● National Certificates(Mictseta)

- 1.End User Computing
- 2.Technical Support
- 3.System Development
- 4.Journalism



## ● College Certificates(College)



- 1.Computer Literacy
- 2.Field Technician Training
- 3.CCTV Technician

## ● International Certificates(Comptia)



- 1.Comptia A+
- 2.Comptia N+

## ● Mining and Construction Machines

- Excavator
- LHD Scoop
- Mobile Crane
- Dump Truck 777
- Dump Truck (ADT)
- Truck Mounted Crane
- Front End Loader
- Drillrig(Tamrock)
- Tractor Loader Backhoe(TLB)
- Grader
- Forklift



2 WEEKS TRAINING WITH PRACTICALS.

### ENTRY REQUIRMENTS

1. Certified Copies of ID or Passport(For non SA Citizens).
2. 2 ID sized photographs.
3. Registration Fee.

Until all the required documentation have been submitted and the entry pre requisites have been received, prospective students will not be issued with admission letters or enrolment certificate.

# REPORT 191: ENGINEERING STUDIES

## ● Electrical Engineering N1-N6

ACCREDITATION NO: 06-QCTO/SDP160221-628

### MODULES N1-N3

1. Mathematics N1-N3
2. Engineering Science N1-N3
3. Electrical Trade Theory N1-N3
4. Industrial Electronics N1-N3
5. Electrotechnology N3

### N4-N6

6. Mathematics N4-N6
7. Engineering Science N4
8. Electrotechnics N4-N6
9. Industrial Electronics N4-N6
10. Power Machines N5-N6



## ● Mechanical Engineering N1-N6

ACCREDITATION NO: 06-QCTO/SDP170221-629

### MODULES N1-N3

1. Mathematics N1-N3
2. Platers theory N2-N3
3. Metal work theory N1
4. Mechano Technology N3
5. Fitting & Turning N1-N2
6. Motor Trade Theory N1-N3
7. Engineering Drawing N1-N3
8. Engineering Science N1-N3
9. PSSD N1-N3

### N4-N6

10. Mathematics N4-N6
11. Engineering Science N4
12. Fluid Mechanics N5-N6
13. Power Machine N5-N6
14. Mechano-technics N4-N6
15. Mechanical Draughting N4
16. PSSD N4
17. Strength of Mat & Structure N5-N6
18. Mechanical D & Design N5-N6



## ● Civil Engineering N1-N6

ACCREDITATION NO: 06-QCTO/SDP170221-631

### MODULES N1-N3

1. Mathematics N1-N3
2. Building Science N1-N3
3. Building Drawing N1-N3
4. Bricklaying & Plastering N1-N2
5. Civil Technology N3

### N4-N6

6. Building Administration N4-N6
7. Quantity Surveying N4-N6
8. Building & Structural Survey N4-N6
9. Building & Struct construction N4-N6



# OCCUPATIONAL QUALIFICATIONS

ACCREDITATION NUMBER  
06-QCTO/SDP200323194529

DURATION  
12 Months

MODE OF STUDY  
Fulltime, Part time, Distance Learning

- Early Childhood Development L4
- Child and Youth care Worker L5
- Social Auxiliary Worker L5
- Office Administrator L5

### ENTRY REQUIRMENTS

1. Certified Copies of ID or Passport(For non SA Citizens).
2. 2 ID sized photographs.
3. Grade 11 or 12 Results, Communication Level 3 or Any equivalent qualification.





DHET Exam Center Number  
099999 2931 (Klerksdorp Campus) , 099999 2940 (Mahikeng Campus)

Reg No: 2020/142393/07  
SARS Ref No: 9312409239 B-BBEE No: 9315852937

NATED Accr No: 06-QCTO/SDP230222-4674  
Occupational Accr No: 06-QCTO/SDP20032194529

## REPORT 191: ENGINEERING STUDIES N1-N6

FULL-TIME, PART-TIME (EVENING AND SATURDAY CLASSES)

REGISTRATION FEE -R700 Per Semester (NON-REFUNDABLE)

SUBJECTS	4 SUBJECTS	3 SUBJECTS	2 SUBJECTS	1 SUBJECTS
DEPOSIT	R2000	R1900	R1600	R1300
MONTHLY INSTALLMENTS	R1200 X 2 =R2400	R1150 X 2 =R2300	R1050 X 2 =R2100	R1000 X 2 =R2000
<b>TOTAL</b>	<b>R5100</b>	<b>R4900</b>	<b>R4400</b>	<b>R4000</b>

EXAM ONLY

SUBJECTS	4 SUBJECTS	3 SUBJECTS	2 SUBJECTS	1 SUBJECTS
DEPOSIT	R1500	R1000	R800	R600
MONTHLY INSTALLMENTS	R700 X 4 =R2800	R700 X 3 =R2100	R700 X 2 =R1400	R700 X 1 =R700
<b>TOTAL</b>	<b>R3500</b>	<b>R2800</b>	<b>R2100</b>	<b>R1400</b>

Installation Rules paper 1 & 2, Specialized Electrical Installation Codes paper 1 & 2 R2000

## REPORT 191: BUSINESS STUDIES N4-N6

FULL-TIME, PART-TIME (EVENING AND SATURDAY CLASSES)

REGISTRATION FEE -R700 (NON-REFUNDABLE)

SUBJECTS	4 SUBJECTS	3 SUBJECTS	2 SUBJECTS	1 SUBJECTS
DEPOSIT	R2000	R1900	R1600	R1300
MONTHLY INSTALLMENTS	R775 X 4 =R3100	R725 X 4 =R2900	R675 X 4 =R2700	R575 X 4 =R2300
<b>TOTAL</b>	<b>R5800</b>	<b>R5500</b>	<b>R5000</b>	<b>R4300</b>

EXAM ONLY

SUBJECTS	4 SUBJECTS	3 SUBJECTS	2 SUBJECTS	1 SUBJECTS
DEPOSIT	R1500	R1000	R800	R600
MONTHLY INSTALLMENTS	R700 X 4 =R2800	R700 X 3 =R2100	R700 X 2 =R1400	R700 X 1 =R700
<b>TOTAL</b>	<b>R3500</b>	<b>R2800</b>	<b>R2100</b>	<b>R1400</b>

## OCCUPATIONAL QUALIFICATIONS

Early Childhood Development(ECD), Office Administrator.

REGISTRATION FEE -R850 (NON-REFUNDABLE)

SUBJECTS	SEMESTER 1	SEMESTER 2
DEPOSIT	R2000	R2000
MONTHLY INSTALLMENTS	R1550 X 3 =R4650	R1550 X 3 =R4650
<b>TOTAL</b>	<b>R7500</b>	<b>R7500</b>

Child and Youth Care Worker (CYC), Social Auxiliary Worker (SAW).

REGISTRATION FEE -R850 (NON-REFUNDABLE)

SUBJECTS	SEMESTER 1	SEMESTER 2
DEPOSIT	R2000	R2000
MONTHLY INSTALLMENTS	R1550 X 3 =R4650	R1550 X 3 =R4650
<b>TOTAL</b>	<b>R7500</b>	<b>R7500</b>

Ts & Cs apply.

Information and price were correct at the time of printing. Registration is pending until there is a paid deposit and all admission requirements are met (the deposit fee is non-refundable). Fees indicated are for a semester or Trimester or per module and not for a full qualification. Speak to the college administrator for the full qualification fee and duration.

**MATRIC RE-WRITE | UPGRADE**

FULL-TIME, PART-TIME (EVENING AND SATURDAY CLASSES)

**REGISTRATION FEE -R700 (NON-REFUNDABLE)**
**DURATION: 10 MONTHS**

SUBJECTS	4 SUBJECTS	3 SUBJECTS	2 SUBJECTS	1 SUBJECTS
DEPOSIT	R1500	R1300	R1000	R1000 <b>R6100</b>
MONTHLY INSTALLMENTS	R830 X 10 =R8300	R830 X 10 =R8300	R700 X 10 =R7000	R500 X 10 =R5000
<b>TOTAL</b>	<b>R10500</b>	<b>R10300</b>	<b>R7200</b>	

**COMPTIA**
**REGISTRATION FEE -R850 (NON-REFUNDABLE)**

OPTIONS	Comptia A+ (9 Months)	Comptia N+ (9 Months)	Comptia A+ & N+ (12 Months)	Comptia Server + (6 Months)
TOTAL COST	R11000	R11000	R18000	R11000
DEPOSIT NOW(FIRST PAYMENT)	R3000	R3000	R4000	R3000
BALANCE TO BE PAID IN INSTALMENTS	R8000	R8000	R14000	R8000
MONTHLY PAYMENTS	R1600	R1600	R1400	R1600
NUMBER OF INSTALMENTS	5	5	10	5

**MICTSETA**
**REGISTRATION FEE -R700 (NON-REFUNDABLE)**

OPTIONS	Technical Support(12 Months)	Systems Development(12 Months)	End User Computing(6 Months)	Journalism(18 Months)
TOTAL COST	R12600	R12600	R8600	R18500
DEPOSIT NOW(FIRST PAYMENT)	R3000	R3000	R2000	R3965
BALANCE TO BE PAID IN INSTALMENTS	R8600	R8600	R6600	R14535
MONTHLY PAYMENTS	R860	R860	R1320	R855
NUMBER OF INSTALMENTS	10	10	5	17

**COLLEGE CERTIFICATION**
**REGISTRATION FEE -R500 (NON-REFUNDABLE)**

OPTIONS	Field Technician Training(6 Months)	CCTV Technician(1 Months)	
TOTAL COST	R12000	R5500	
DEPOSIT NOW(FIRST PAYMENT)	R4000	R2000	
BALANCE TO BE PAID IN INSTALMENTS	R8000	R3500	
MONTHLY PAYMENTS	R1600	R1750 Per week	
NUMBER OF INSTALMENTS	5	2	

**ADDITIONAL COST**

CATEGORY	COST	CATEGORY	COST
Application fee	Free	Re-print of statement of result	R50
Graduation Fee	R2500	Study Materials(Books)	R85
Subject re-write	R500 Per Module	Student Card+School T-shirt <i>(Mandatory for full time students)</i>	R400

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**BAKERSFIELD COLLEGE BANKING DETAILS**

NAME	BANK	BRANCH	CODE	ACCOUNT NUMBER	PAYMENT REFERENCE
Bakersfield SA College	FNB	Wilkoppies	250655	63016141995	Applicant ID (new students), E.g. 9465645632454. Student number (current students), E.g. STD:12345678.
Bakersfield Fet College	ABSA	Wilkoppies	632005	4107969331	Applicant ID (new students), E.g. 9465645632454. Student number (current students), E.g. STD:12345678.

**PLEASE NOTE:**

- Please bring your deposit slip along when you come to register.
  - Email proof of payment to: [finance@bakersfieldfetcollege.co.za](mailto:finance@bakersfieldfetcollege.co.za)
- Bakersfield College campuses have a cashless policy and do not accept cash for security reasons.
- MOST IMPORTANTLY, always ensure that the student's STUDENT NUMBER or APPLICANT ID (other) is used as payment REFERENCE on the deposit slip. This will ensure that payments are allocated into the correct student account.
  - ALWAYS EMAIL THE DEPOSIT SLIP THROUGH TO BAKERSFIELD COLLEGE, AS PROOF OF PAYMENT. KEEP A COPY OF ALL DEPOSIT SLIPS AND RECEIPTS.

FOR ALL ACCOUNTS RELATED ENQUIRIES CONTACT THE CENTRAL FINANCE OFFICE ON 0829 390 487 or email: [finance@bakersfieldfetcollege.co.za](mailto:finance@bakersfieldfetcollege.co.za)

**TERMS AND CONDITIONS OF REGISTRATION\***

The signatories to this contract agree to the following terms and conditions of registration with Bakersfield Fet College

**SECTION E**

- Each person accepting this contract or submitting an online contract promises and agrees that they are jointly and severally liable to pay the contract amount to the college as stipulated in the fees schedule.
- The student's failure to attend lectures for whatever reason shall in no way entitle him/her to a reduction in fees and other charges. Please note that the college reserves the right to refuse admission to the final examinations/assessments if all the outstanding fees have not been paid.

**SECTION F**

- The student must make sure they are registered for all the right modules, programmes, and qualifications
- Student warrant and promise that they have properly checked the relevant qualification, programme, subjects, and modules before accepting this contract. You release us from responsibility for any loss or debt resulting from any incorrect registration or assessment, for any reason.

\*The above extracts of the terms and conditions of registration are referenced from the 2023 Bakersfield College registration form

**CANCELLATIONS**

The registration contract may be cancelled by written request from the account payer or student. Depending on the date of cancellation, a cancellation penalty will be charged as per the 2023 contract terms and conditions.

# COURSES

## FACULTY

	QUALIFICATION TYPE	CERTIFYING BODY	SAQA/QUALIFICATION ID	NQF LEVEL	MIN CREDIT	DURATION
<b>Faculty of Business Studies (Nated)</b>						
Human Resource Management(N4-N6)	National Certificate	QCTO	66873,66953,66997	Level 4,5,6	360	6-18 Months
Management Assistant(N4-N6)	National Certificate	QCTO	66876,66956,67001	Level 4,5,6	360	6-18 Months
Business Management(N4-N6)	National Certificate	QCTO	66871,66929,66995	Level 4,5,6	360	6-18 Months
Financial Management(N4-N6)	National Certificate	QCTO	66874,66954,66998	Level 4,5,6	360	6-18 Months
Public Relations Management(N4-N6)	National Certificate	QCTO	66875,66955,67000	Level 4,5,6	360	6-18 Months
Tourism(N4-N6)	National Certificate	QCTO	66910,66978,67013	Level 4,5,6	360	6-18 Months
Educare (N4-N6)	National Certificate	QCTO	66883,66971,67007	Level 4,5,6	360	6-18 Months
Medical Secretary(N4-N6)	National Certificate	QCTO	66878,66957,67002	Level 4,5,6	360	6-18 Months
Marketing Management(N4-N6)	National Certificate	QCTO	66872,66952,66996	Level 4,5,6	360	6-18 Months
<b>Faculty of Engineering (Nated)</b>						
Electrical Engineering (N4-N6)	National Certificate	QCTO	66881,66960,67005	Level 4,5,6	120	4-12 Months
Mechanical Engineering (N4-N6)	National Certificate	QCTO	66881,66960,67005	Level 4,5,6	120	4-12 Months
Mechanical Engineering: Boiler Making (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Mechanical Engineering Fitting & Turning (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Mechanical Engineering: Motor & Diesel (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Mechanical Engineering: Millwright (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Electrical Engineering: Light Current (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Electrical Engineering: Heavy Current (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Civil Engineering: Plumbing (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Civil Engineering: Carpentry (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Civil Engineering: Bricklaying (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
Civil Engineering: Plumbing (N1-N3)	National Certificate	Umalusi	67109,67375,67491	Level 1,2,3	120	4-12 Months
<b>Occupational Qualifications</b>						
Early Childhood Development	Occupational Certificate	QCTO	97542	Level 04	131	11 Months
Office Administrator	Occupational Certificate	QCTO	102161	Level 05	445	11 Months
Social Auxiliary Worker	Occupational Certificate	QCTO	98890	Level 05	129	11 Months
Child and Youth Care Worker	Occupational Certificate	QCTO	99510	Level 05	190	11 Months
<b>Faculty of Policing Studies</b>						
Tactical Road Traffic Operations	National Certificate	SASSETA	98890	Level 05	129	24 Months
Policing	National Certificate	SASSETA	61729	Level 05	190	24 Months
<b>Faculty of Informaon Technology</b>						
Computer Literacy	College Certificate	College	113836	Level 03	11	2 Months
End User Computing	National Certificate	Mictseta	71853	Level 04	132	11 Months
Comptia A+	International Certificate	Comptia A+	220-1001/2	Level 04	100	6 Months
Comptia N+	International Certificate	Comptia N+	N10-007	Level 04	100	6 Months
Technical Support	National Certificate	Mictseta	18964	Level 04	163	11 Months
System development	National Certificate	Mictseta	78965	Level 04	165	11 Months
Field technician training	College Certificate	College	FTBF/001	Level 03	140	6 Months
Journalism	National Certificate	Mictseta	58978	Level 05	193	18 Months
CCTV Technician	College Certificate	College	CCBF/023	Level 02	63	3 Weeks

## **KLERKSDORP CAMPUS**

info@bakersfieldfetcollege.co.za

22 Boom Street, Klerkdorp Central.

+27 18 462 4848 | +27 82 939 0487 | +27 73 842 6565

## **MAHIKENG CAMPUS**

admin@bakersfieldfetcollege.co.za

253 Robinson Street, Mahikeng Central.

+27 18 464 1060 | +27 829390487 | +27 72 102 7754

# MINING AND CONSTRUCTION MACHINE TRAINING

## OPENCAST/SURFACE MACHINES

	SAQA ID	NQF LEVEL	MIN CREDITS	DURATION	FEE
Dump Truck 777( Rigid Body dump Truck )	262731	NQF Level 02	10	2 Weeks	R7000
Dump Truck ADT( Articulated body dump truck)	262745	NQF Level 02	10	2 Weeks	R4500
Front End Loader	262747	NQF Level 02	12	2 Weeks	R4500
Grader	262735	NQF Level 02	15	2 Weeks	R7000
Excavator	262744	NQF Level 02	15	2 Weeks	R5000
Tractor Loader Backhoe	257028	NQF Level 03	13	2 Weeks	R5000
Bobcat-Skid steer	262712	NQF Level 02	08	2 Weeks	R5000
Bulldozer(Tracked Dozer)	262729	NQF Level 02	15	2 Weeks	R5500
Roller Compactor	262805	NQF Level 02	05	2 Weeks	R5500

## UNDERGROUND MACHINES

LHD Scoop	244476	NQF Level 02	04	2 Weeks	R4500
Drill Rig	244477	NQF Level 03	08	2 Weeks	R5500
UV- Utility Vehicle	244452	NQF Level 02	02	2 Weeks	R4500

## LIFT TRUCKS/EQUIPMENTS

Scaffolding	263245	NQF Level 03	05	2 Weeks	R7500
Basic Rigging	14706	NQF Level 02	04	2 Weeks	R7500
Telescopic Handler	260781	NQF Level 03	10	2 Weeks	R5000
Truck Mounted Crane	242978	NQF Level 03	08	2 Weeks	R7500
Overhead Crane	242976	NQF Level 02	05	2 Weeks	R7500
Tower Crane	116255	NQF Level 02	20	2 Weeks	R5000
Mobile Crane	116254	NQF Level 02	20	2 Weeks	R7500
Forklift	242974	NQF Level 03	07	1 Weeks	R2500

## HEALTH & SAFETY COURSES

Basic Fire Fighter	12484	NQF Level 02	04	2 Weeks	R2500
First Aid	119567	NQF Level 01	05	2 Weeks	R1500
Occupation Health and Safety	244288	NQF Level 05	08	2 Weeks	R7000
Safety Officer-SAMTRAC	244283	NQF Level 05	10	2 Weeks	R9500
SHE REP	259622	NQF Level 02	03	2 Weeks	R6500
Dangerous Goods	123259	NQF Level 03	04	2 Weeks	R2500



## KLERKSDORP CAMPUS

## MAHIKENG CAMPUS

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admin@bakersfieldfetcollege.co.za

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253 Robinson Street, Mahikeng Central.

+27 18 462 4848 | +27 82 939 0487 | +27 73 842 6565

+27 18 464 1060 | +27 829390487 | +27 72 102 7754